



Guardian Angels Catholic Church & School  
215 West Second Street  
Chaska, MN 55318

### APPLICATION FOR EMPLOYMENT

POSITION APPLYING FOR: \_\_\_\_\_

Please print legibly.

Name: \_\_\_\_\_  
Last First MI

Address: \_\_\_\_\_  
Number Street Apt.  
\_\_\_\_\_  
City State ZIP

Home Telephone (\_\_\_\_) \_\_\_\_\_ Other Telephone (\_\_\_\_) \_\_\_\_\_  
Area Code Phone Area Code Phone

How were you referred to Guardian Angels Church? \_\_\_\_\_

Have you previously been employed by Guardian Angels Church?  YES  NO

If Yes, please specify position(s) and date(s)

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Do you have any relatives employed by Guardian Angels Church?  YES  NO

If Yes, please specify name(s) and department(s)

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Type of position desired \_\_\_\_\_  Full-Time  Part-Time

Date Available to begin employment: \_\_\_\_\_

Salary Required: \_\_\_\_\_ per \_\_\_\_\_.

Are there any days or hours you would be unwilling to work?  YES  NO

If Yes, please specify day(s) and/or hours:

Name    LAST                      FIRST

NOTE: You may attach a supplemental resume or reference letters, however all requested information on this application must be completed. This application will be given every consideration, but its receipt does not imply that you will be hired.

Please list your most recent paid positions first. You may attach a separate sheet describing volunteer assignments:

**CURRENT OR MOST RECENT EMPLOYER:**

<b>Company:</b>		<b>Job Title:</b>	
<b>Address:</b>			
<b>Date Started:</b>	<b>Date of Termination:</b>	<b>Reason for Leaving:</b>	
<b>Supervisors Name and Title:</b>	<b>Phone Number:</b>	<b>Beginning Salary:</b>	<b>Ending Salary:</b>
<b>Your Responsibilities:</b>			
<b>May we contact this employer? [ ] YES [ ] NO</b>			

**Next Recent Employer:**

<b>Company:</b>		<b>Job Title:</b>	
<b>Address:</b>			
<b>Date Started:</b>	<b>Date of Termination:</b>	<b>Reason for Leaving:</b>	
<b>Supervisors Name and Title:</b>	<b>Phone Number:</b>	<b>Beginning Salary:</b>	<b>Ending Salary:</b>
<b>Your Responsibilities:</b>			
<b>May we contact this employer? [ ] YES [ ] NO</b>			

Name LAST FIRST

**NEXT EMPLOYER:**

<b>Company:</b>		<b>Job Title:</b>	
<b>Address:</b>			
<b>Date Started:</b>	<b>Date of Termination:</b>	<b>Reason for Leaving:</b>	
<b>Supervisors Name and Title:</b>	<b>Phone Number:</b>	<b>Beginning Salary:</b>	<b>Ending Salary:</b>
<b>Your Responsibilities:</b>			
<b>May we contact this employer? <input type="checkbox"/> YES <input type="checkbox"/> NO</b>			

	Name and Address of School	Graduated?		Degree Earned and Major Field of Study
		YES	NO	
High School				
College				
Graduate School				
Other School (i.e. Trade School)				

List Professional License(s)/Certification(s) : \_\_\_\_\_

Are you over 18 years of age?  YES  NO

Are you legally entitled to work in the United States?  YES  NO

(If hired, you will be required to show proof of eligibility)

<b>Names and phone numbers of three professional references (NOT RELATIVES) who are prepared to comment on your employment ability.</b>			
Name	Address	Phone	Occupation



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### **AGREEMENT**

NOTE: Upon a contingent offer of employment, we will conduct a criminal background check. Past convictions may or may not disqualify you from a volunteer or staff position, depending upon the nature and type of conviction.

Employment in and by the Church is substantially different from secular employment. Church employees must conduct themselves in a manner that is consistent with and supportive of the mission and purpose of the Church. Their public behavior must not violate the faith, morals, or laws of the Church or the Archdiocese, such that it can embarrass the Church or give rise to scandal. This position does not require that the employee be a Catholic. It is expected that all employees respect Catholic doctrine and religious practices. Reasonable accommodation for the religious practice or employees not of the Roman Catholic faith will similarly be provided.

I represent that all information that I submit to Guardian Angels Catholic Church and School in support of my application is true and complete. I understand that false information and omissions, in whole or in part, in support of my application, are likely to subject me to immediate discharge at any time during the period of employment, should I be hired. I authorize Guardian Angels to verify any and all information concerning my work history, experience, and education with the appropriate individuals, companies, institutions, or agencies, and I authorize them to release records or summaries thereof without any obligation to provide me with written notice of such disclosure. I will hold Guardian Angels and such persons or entities harmless from any liability whatsoever as a result of such disclosures.

Please Print your name: \_\_\_\_\_

Signature: \_\_\_\_\_ Date: \_\_\_\_\_