



PTO Meeting Agenda and Minutes

PTO Meeting:	Meeting #2		
MEETING DATE:	11/05/09	TIME:	6:00 pm
MEETING PLACE:	St. Francis Hall		

Meeting Participants:

Heather Hessman	Beth Melander	Sandy Kehrwald
Tracy Huson	Teresa Gess	
Lora Hicks	Nancy Ronhovde	
Brooke Richars	Vicki Goers	
Michelle Godzak	Amy Gallus	

Meeting Agenda:

1. Opening Prayer – All
2. PTO Funds – Heather
3. Community Events Update – Heather & Brooke
4. Super Sunday Funday – Lora
5. Rake A Thon
6. Sharing & Caring Ministry – Update
7. Closing Prayer

Meeting Minutes:

1. **PTO Funds**
 - Heather Hessman reported that there is \$2,000.00 in the PTO fund.
 - Questions were raised on the guidelines for what this money can be spent on and also guidelines for PTO fund-raising.
 - Heather’s research indicates that the bi-laws say that the PTO reports to SAC and our mission is to be a fund-raiser and support human resources.
 - Nancy Ronhovde suggested that Heather bring a proposal to the next SAC meeting. SACC would need to know the PTO intentions to verify that nothing overlaps with anything else going on and that any event is covered under insurance
 - The following suggestions were made for PTO fund-raisers:
 - Sell candy bars
 - Sell softener salt



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- A suggestion was made that proposals should be submitted to companies that offer grants.
- A suggestion was made that the person in charge of collecting box tops gives them to Mark Hagen. If an employee of General Mills turns in the box tops they will double them.

2. Community Events Update

- Bowling seems to be the popular vote for the PTO community event. It was suggested that the PTO subsidize some of the cost. Below are the two options that were presented and cost:
 - Bowling Discount Price at Louisville Lanes - \$6.20 per person for 2 games plus shoes.
 - Chaska Community Center Price – 10% off admission. Community room rent is \$50.00 and hour and the kitchen is an additional \$50 flat fee.

3. Super Sun day Fun Day

- Super Sunday Fun Day is on January 31, 2010
- Dad's Waffles will be served at the Waffle Breakfast. The suggestion was made that we charge the following:
 - Adults \$7.00
 - Children 6 – 10 \$5.00
 - Children 5 and under – FREE
- The plan is to have three shifts of workers at the breakfast:
 - 7:45 – 9:00 4-6 people to set up the irons, etc.
 - 9:00 – 11:30 12 – 14 people to help with servering, kitchen & cleanup
 - 11:30 – 2:00 12 – 14 people to help with serving, kitchen & clean up
- Scholastic Book Fair chairpersons are Debbie Knudson, Lisa Aberle and Kari Vettel. They will need to 8 workers for 2 – 3 shifts
- There will be 3 – 4 small games and tickets will be \$.50 a piece. Lora will meet with the Book Fair chairpersons to decide on the games. Scholastic sometimes gives them ideas of games that go along with the “theme” of the book fair. There will need to be 6 – 8 game workers for 2 shifts. May be able to use middle schoolers for this.
 - 9:00 – 11:00
 - 11:00 – 1:00

4. Caring for One Another Ministry



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- A “Caring for One Another Ministry” meeting will be held on November 19th at 6:30 pm in the library.

5. Dr. Kahn Presentation

- PTO hosted a Dr. Kahn presentation tonight on “When Friendship Hurts”.

Completed by: Teresa Gess

Date: 11/6/09