

Summary Minutes from November 20, 2007 SAC Meeting

Organization: Guardian Angels School Advisory Committee

Date: November 20, 2007

Location: Guardian Angels Parish Office

Members Present: Fr. Paul Jarvis, Eric Crowell, Terri Farr, Ron Fuchs, Terri Kimball, Melissa Nault, Brian Renfro, Nancy Ronhovde, Mark Sanda

Members Absent: Tom Tierney

I. General Session

1. Call to order: 7:10 pm.
2. Steve Rasmussen, parish trustee, joined the meeting as an observer and to offer input on busing issues.

II. New Business

1. January 5th 2008 is the 150th anniversary kickoff for parish.
2. Busing concerns with Positive Connections. The school lost 2 students who live in Chanhassen and have attended GA for 6 years because the bus no longer picks them up. Mrs. Ronhovde and Fr. Paul will meet with District 112 transportation staff, John Thomas and Steve Pumper, to discuss transportation boundary needs.

III. Working Session

1. **Principal's Report:**

- A. The school open house is scheduled for January 13, 2008. New family registration will begin February 1.
- B. The school created crafts for the annual holiday boutique held on November 17 in the school gym. This opens an opportunity to reinstate school involvement in the annual event.
- C. A used book sale on November 14 sponsored by the 5th grade raised enough money for postage for the service club project, Samaritan Purse Boxes for "Operation Christmas Child".
- D. \$3000 of orders were received for the new Sabre wear the first week after a style show appeared on GA TV (the morning school news broadcast). The success of this event has prompted Mrs. Ronhovde to consider holding a spirit day once a month to wear their GA logo clothes. Thanks to parent Debbie Knudson for organizing the new logo wear.

Action item to Melissa Nault: Put the new clothing order form on the school website.

- E. A mandatory Middle school meeting will be held on Wednesday, November 29 to address social issues for young teens. The meeting starts at 6:30 pm. St. Francis Hall.
- F. The next District late start day is Wednesday December 12. Staff will work on accreditation during the two-hour work session.

- G. The annual Senior Luncheon will be held in St. Francis Hall prior to the Christmas concert on December 13. Attendance of over 100 seniors is expected.
- H. There is no PTO this year because no one stood for President or Vice President. The organization cannot serve without filling the leadership positions.
- I. Sports league (SSYO) options: Holy Family asked feeder elementary schools for input on possible sports programs sponsored by the high school. There is a potential negative impact on GA sports teams if HFCHS-sponsored traveling teams take away athletes who would otherwise play on GA teams. There could be a positive impact if HFCHS organizes a league that keeps school teams intact. HFCHS is also looking at hosting fine arts events.
- J. Accreditation information will go out in the church bulletin, school website, and weekly parent communications so that everyone in the school and parish will know the progress and why accreditation is important to the school.

2. **SAC membership:**

Two positions are still available for new SAC members. Terms are three years.

3. **Finance:**

- A. The SAC decided to schedule a budget/open house working session for Tuesday, December 18. New tuition letters will be sent to existing families in early January in time for the open house and early registration.
- B. The SAC will need to add accreditation to the 2008-09 budget, including a scheduled 3-day visit by evaluators in November or December 2008.

4. **Development:**

- A. Need a person to work with Mrs. Ronhovde on grant writing, beginning with work toward an Entegris grant application in the spring. A motion passed to form a SAC subcommittee to work on grants. Ron Fuchs will serve as chairman.

Action item: Put out an appeal to the school/parish for grant committee members.

- B. An Annual Report will be created and sent out in April/May, coinciding with the Annual Fund letter. This is an accreditation requirement.
- C. Eric Crowell and Mark Sanda presented a “Year-End Giving Guide” that details electronic giving and tax advantages. It was approved to print and distribute in the church bulletin the last weekend of November and first weekend of December. It will also be distributed to school families on November 29.

5. **Policy and Procedure:**

Mrs. Ronhovde is looking for a SAC member to help out on the accreditation team.

6. **Marketing:**

- A. The school will need to get a permit for two banners to hang in front of the school and have ready for the open house in January. Promotion graphics has given SAC an estimate of the costs, about \$100 each. Banners are limited to 32 square feet.

Action item: Eric Crowell to contact the City of Chaska about a sign permit for enrollment banners.

- B. Ask Katie Tierney for help getting articles in the Chaska Herald for GA TV and Fr. Paul.

C. A Realtor's tour set for Tuesday, February 5, 10:00 to noon. Mardi Gras celebration will be the theme. King's cake, beads, etc.

Action item: Terri Kimball and Melissa Nault to coordinate the event with Tonya Dubois.

D. The SAC reviewed the new brochure prepared by Melissa Nault. Comments are due back to her as soon as possible. The brochure will go to print the last week of December to have in time for the January open house. Other uses include the Realtor's breakfast and Chamber of Commerce mailings.

E. The school will not participate in this year's Pax Christi school fair on January 27 because it conflicts with Super Sunday Family Funday events.

7. The meeting was adjourned at 9:35 pm.

Minutes prepared by Terri Kimball, Secretary

11/29/07